

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 5/21/24

Employee Name: Regina A. Barthel

Name and Location of Out of Town Training / School Event:

Waco Convention Center

100 Washington Ave Waco, TX 76701

Training / School Start Date: June 7, 2024

Training / School End Date: June 10, 2024

Total per Diem Days 4 X \$60 = \$ 240

Employee Signature Regina A. Barthel

Supervisor Signature* _____

VENDOR	01201
RECEIVED	5/21/24
FOR	
CODE	1049952190
AMOUNT	240

*Supervisor signature is NOT required for Elected Official or Department Head

Please submit per diem meal vouchers to County Treasurer's Office at least two weeks prior to the date of departure.

All vouchers will be submitted to Commissioners Court for approval. Per Diem meal checks must be picked up at the County Treasurer's office prior to the date of travel.

NOTE:

County credit cards should not be used for meals except in cases of a travel emergency.

(Note – charges made to county credit card for full day travel per diem meals must be reimbursed by the employee, or deducted from the employee's trip voucher.)

Judge Signature: 

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 5-8-26

Employee Name: WALTER SHOENER

Name and Location of Out of Town Training / School Event:

EAST TEXAS PEACE OFFICERS ASSOC. ANNUAL TRAINING CONFERENCE

HOLIDAY INN & CONFERENCE CENTER 5701 S. BROADWAY AVE. TYLER, TX. 75703

Training / School Start Date: 6-10-26

Training / School End Date: 6-12-26

Total per Diem Days 3 X \$60 = \$ 180.00

Employee Signature Walter Shoener

Supervisor Signature* _____

ENDORSE	021034
RECEIVED	5/18/26
DATE	10455521910
AMOUNT	\$180

*Supervisor signature is NOT required for Elected Official or Department Head

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NOTE:

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(Note – charges made to county credit card for full day travel per diem meals must be reimbursed by the employee, or deducted from the employee's trip voucher.)

Judge Signature: 

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: May 19th, 2026

Employee Name: Makenzie Banks

Name and Location of Out of Town Training / School Event:

Texas 4-H Round Up - College Station, TX – Judging contest and 4-H'er receiving Texas 4-H Scholarship

Training / School Start Date: June 3rd, 2026

Training / School End Date: June 4th, 2026

Total per Diem Days: 2 X \$60 = \$120.00

Employee Signature *Makenzie Banks*

Supervisor Signature* _____

VENDOR	035260
RECEIVED	5/19/26
FOR	
CODE	1066752190
AMOUNT	\$120

*Supervisor signature is NOT required for Elected Official or Department Head

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NOTE:

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(Note – charges made to county credit card for full day travel per diem meals must be reimbursed by the employee, or deducted from the employee's trip voucher.)

Judge Signature:  _____

Per Diem approved in Commissioners Court on: _____